



# U.S. Naval Ship Repair Facility and Japan Regional Maintenance Center Yokosuka and Sasebo, Japan

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## Vacancy Announcement # DON1152-OS

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**POSITION:** Supervisory, Production Controller, GS-1152-12  
**SALARY:** \$56,301 - \$73,194 Per Annum

**RECRUITMENT, RELOCATION OR RETENTION INCENTIVE:** May be authorized. See chart below.

**LIVING QUARTERS ALLOWANCE:** See chart below.

**POST ALLOWANCE:** See chart below.

**ADDITIONAL ALLOWANCES:** See chart below.

**LOCATION:** Business and Strategic Planning Office, Visiting Ships & Misc Type Desk Division (Code 1211), Yokosuka, Japan

### MAJOR DUTIES:

The incumbent is designated as the Visiting Ships Type Desk Officer. Incumbent, along with their staff, is responsible for overseeing projects ranging from visiting US Naval ships, local yard craft and vessels, to interoperability projects from other US Armed Forces and Allied Nation ships, crafts, and vessels. Incumbent is also the SRF-JRMC subject matter expert for US Naval submarine voyage repairs and works closely with Submarine Group Seven to coordinate and oversee work on visiting US Naval submarines in Japan. And as such, must possess a thorough knowledge and experience base in US Naval submarine repair methods and processes. Exercises broad responsibility for advance planning including; reviewing work requests for performance of work, preparing estimates, issuing job orders, and ordering material. The incumbent will be required to keep customers apprised of project progress through formal and informal written and oral status reports. Releases Maintenance Work Orders to Project Production, Project Test and Ship Safety organizations when all required resources, authorizations, and other required information is available. Supervises a workforce including Japanese National Type Desk Assistants and support staff and coordinates the efforts of engineering and planning personnel, schedulers, and quality control personnel. The incumbent directly liaisons with the Japanese Maritime Self Defense Force, GOJ Yokosuka Repair Facility and with foreign shipyards involving use of SRF-JRMC facilities.

### EVALUATION FACTORS (Knowledge, Skills, and Abilities)

1. Knowledge of advance planning, production control procedures, project management, budgeting, and funds administration for miscellaneous ship, craft, and/or vessel repair work.
2. Knowledge and experience in US Naval Submarine voyage repair processes and procedures.
3. Ability to supervise others and support EEO and personnel management policies.
4. Ability to prepare and present formal briefings and recommendations to executive senior civilians and military officers and write formal reports, to include analysis and metrics interpretation.

**WHO MAY APPLY:** ALL CURRENT FEDERAL EMPLOYEES SERVING UNDER CAREER OR CAREER CONDITIONAL APPOINTMENTS IN THE COMPETITIVE SERVICE; REINSTATEMENT ELIGIBLES, VEOA ELIGIBLES. AND ICTAP WORLDWIDE.

<p><b>HOW TO APPLY:</b> To apply for this job announcement, you must submit your resume to HRSC Pacific, Honolulu, Hawaii via the following link (Note: you must login to your CHART account first):</p>
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HYPERLINK: <https://www.donhr.navy.mil>

1. Click on: Jobs, Jobs, Jobs
2. Click on: Jobs, Jobs, Jobs
3. Click on Search for Jobs
4. Answer the three questions and then click Continue.
5. Under the Announcement Number box, enter DON01152-OS and click Search.
6. Follow the instructions in the How to Apply section.

New CHART application procedures are available on the following link:

HYPERLINK: <http://hro.cnfj.navy.mil>

Click on: Hot Items

Please refer your questions to the DON Resume Intake and Employment Information Center in San Diego, CA. Their office hours are Monday through Friday, 0600 to 1800 hours Pacific Time. Preferred method of contact is use of the "Contact the Webmaster" link at <https://chart.donhr.navy.mil>. For those without access to the internet, the following phone numbers are available: 1-800-378-4559 or DSN 245-5733.

#### NOTES:

1. Initial tour of duty is 36 months.
2. Pay retention will be granted to all applicants recruited overseas who accept a downgrade when there is no step in the lower grade that equals or exceeds their current basic rate of pay.
3. Recruitment, Relocation, or Retention Incentive (up to 25% of base salary) may be authorized.
4. Benefits and allowances afforded in the foreign area are administered by the Department of State and are subject to change at anytime without advance notice.
5. Military Spouse Preference eligible will lose their preference upon acceptance or declination of a job offer.
6. Selectee who currently resides outside the foreign area may be eligible for foreign allowances (as applicable in accordance with the DSSR), transportation agreement and payment of travel expenses (in accordance with the Joint Travel Regulations Vol II).
7. Locality pay does not apply in the overseas areas. Locality rate of pay will not be used for pay setting when transferring to the foreign area.
8. Selectee may be required to complete a one-year Supervisory or Managerial Probationary period.
9. Full performance level of this position is GS-12.
10. This is an Emergency-Essential position. In the event of a crisis situation of war, the incumbent must continue to perform assigned duties to support mission requirements until relieved by proper authority.
11. Selectee may be required to successfully complete a probationary period.
12. Must have or be able to obtain and maintain a Secret Security Clearance as a condition of employment. Failure to obtain and maintain the required level of clearance may result in the withdrawal of a position offer or removal. If you possess a security clearance, please indicate the level and termination date in your resume.
13. This position is subject to the five year overseas rotation policy.
14. Household goods up to 18,000 may be shipped at no cost to the selectee. Fees for Non-temporary storage for household good left in the United States will paid by SRF-JRMC
15. For more information on living and working conditions in Japan go to <http://hro.cnfj.navy.mil/lwcondition/index.htm>.

## GS-12 (Other than Information Technology or Professional Engineer)

### SALARY AND ALLOWANCES PAID IN YOKOSUKA, JAPAN

Note: The following is provided as basic information only. Living Quarters Allowance and Post Allowance are subject to change without notice. Amounts shown are in U.S. dollars.

#### RECRUITMENT, RELOCATION OR RETENTION INCENTIVES

STEP	SALARY	UP TO 25% OF BASIC PAY	NOTE: One of the Incentives may be paid to a selectee who meets the applicable criteria below:
10	73,194	18,299	1. Up to 25% Recruitment Incentive may be paid to a selectee who had not been previously employed by the Federal Civil Service or to a former Federal employee with at least a year break in service. This is a one-time lump sum payment.
9	71,317	17,829	
8	69,440	17,360	
7	67,563	16,891	
6	65,686	16,422	2. In addition to the Recruitment Incentive, pay may be set above the first step based on the selectee's superior qualifications.
5	63,809	15,952	
4	61,932	15,483	3. Up to 25% Relocation Incentive may be paid to a selectee who is a current Federal Civil Service employee in a different commuting area. This is a one-time lump sum payment.
3	60,055	15,014	
2	58,178	14,545	4. Up to 25% Retention Incentive may be paid to a current SRF-JRMC employee with one or more years of continuous service. This may be a one-time lump sum payment or may be paid over 26 payperiods.
1	56,301	14,075	

#### LIVING QUARTERS ALLOWANCE (LQA)

LQA is a quarters allowance granted to an employee for the annual cost of suitable, adequate, living quarters for the employee and his/her family. LQA includes rent, utilities, rental of garage space, separate rental of furniture, agent's fee, and landlord appreciation fee. The amount of LQA granted depends on family size.

NUMBER OF FAMILY MEMBERS	WOF	W 1 DEP	W 2/3 DEP	W 4/5 DEP	W 6+ DEP
AMOUNT	34,700	40,300	44,330	48,360	52,390

#### POST ALLOWANCE (PAL) - based on average 30% post classification

PAL is a cost of living allowance granted to an employee officially stationed at a post in a foreign area where the cost of living, exclusive of quarters costs, is substantially higher than in Washington, D.C. The amount of PAL granted depends on the salary and family size. PAL is not taxed.

SALARY RANGE	WOF	W 1 DEP	W 2 DEP	W 3 DEP	W 4 DEP	W 5+ DEP
71,000 - 74,999	8,160	9,150	10,170	10,680	11,700	12,210
67,000 - 70,999	7,890	8,850	9,840	10,350	11,310	11,820
63,000 - 66,999	7,590	8,550	9,510	9,960	10,920	11,400
59,000 - 62,999	7,320	8,220	9,120	9,600	10,500	10,950
55,000 - 58,999	7,020	7,890	8,760	9,210	10,080	10,500

#### ADDITIONAL ALLOWANCES

- FOREIGN TRANSFER ALLOWANCE** - up to 10 days temporary lodging, meals, and laundry prior to departing CONUS.
- MISCELLANEOUS EXPENSE ALLOWANCE** - a flat rate of \$500.00 for without family or \$1,000.00 for with family.
- TEMPORARY QUARTERS SUBSISTENCE ALLOWANCE** - up to 90 days temporary lodging, meal, and laundry in Yokosuka.